

RARITAN VALLEY COMMUNITY COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 27, 2024

MINUTES

I. Call to Order

The Regular Meeting of the Board of Trustees of Raritan Valley Community College was held on Tuesday, August 27, 2024, in person and via Zoom Webinar. Board of Trustees Chair Zenon Christodoulou called the Regular Board of Trustees meeting to order at 4:00 p.m., and made the following statement in compliance with the Open Public Meetings Act of the State of New Jersey:

“Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act of the State of New Jersey.”

II. Swearing In New Alumni Representative to the Board of Trustees

Nicholas Pellitta, College Counsel, swore in new Alumni Representative Nicholas Gallo to the Board of Trustees. Nicholas graduated from RVCC in May of 2024 with a degree in Liberal Arts. Nicholas served two terms as Vice President of the Student Government Association (SGA). He was recognized nationally as part of the 2024 ALL IN Student Voting Honor Roll. Currently, Nicholas is attending Rutgers University, New Brunswick, pursuing a Bachelor of Science degree in Urban Planning and Design at the Edward J. Bloustein School of Planning and Public Policy. Chair Christodoulou welcomed Nicholas Gallo to the Board of Trustees noting that he looks forward to working with Nicholas in his new role.

III. Roll Call of Members

The roll call was taken as follows:

Present:	Caren Bateman	Absent:	Jinnee Min DeMarco
	Thomas Borkowski		Nidhi Makhija
	Zenon Christodoulou		
	Nicholas Gallo		
	Michael Goldberg		
	Roger Jinks		
	Roger Locandro		
	Howard Opdyke		
	Adam Shain		
	Margaret Sullivan		
	Helena Swanicke		
	James Von Schilling		

Also in attendance: Michael J. McDonough, President; Nicholas Pellitta, Esq., College Counsel; and members of the College community.

A quorum was present.

IV. Agenda Items

1. Approval of Meeting Minutes

The Regular meeting minutes of June 25, 2024 were moved by Trustee Roger Jinks, seconded by Trustee Helena Swanicke, and approved by voice vote.

2. President/Chair Reports

President Michael McDonough recognized that tomorrow, August 28th, is the first day of the Fall semester for new and returning students. The President expressed his gratitude to the most talented and dedicated group of people to serve our students and wished everyone a spectacular semester.

Chair Christodoulou also welcomed back the students, staff, and faculty.

3. Committee Reports

A. Finance Committee

Trustee Roger Locandro reported on the Treasurer’s Report (Resolution #1-FY25) for the period 6/01/24 through 7/31/24. On motion by Trustee Locandro, seconded by Trustee Howard Opdyke, the Treasurer’s Report was approved by voice vote.

Trustee Locandro then presented Consent Agenda Resolutions #2-FY25 through #29-FY25. On motion by Trustee Locandro, seconded by Trustee Caren Bateman, the resolutions were approved by voice vote. Resolutions #13-FY25 and #14-FY25 were withdrawn before the meeting.

RESOLUTION #2-FY25 – Various Vouchers for Payment

BE IT RESOLVED, that the following March vouchers be approved by payment; and

BE IT FURTHER RESOLVED, that the funds are available for that purpose:

Check #s	358489 - 359904	
ACH#s		6
Total Checks		\$5,725,901.59
Total ACH		131,146.59
Total Vouchers		5,857,048.18
Construction and Architect Vouchers		1,276,624.60
Less Previously Approved		<u>(451,684.73)</u>
Total		<u>\$6,681,988.05</u>

RESOLUTION #3-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Electrical Supplies 2024-2026

WHEREAS, the Facilities and Grounds department requires the purchase of electrical supplies for the proper functioning of the College campus; and

WHEREAS, it was decided to advertise for bids for Electrical Supplies for the two (2) year period of July 1, 2024 through June 30, 2026; and

WHEREAS, bidders were asked to submit pricing for a list of commonly purchased items determined by the Facilities and Grounds department; and

WHEREAS, the quantity of supplies purchased may vary based on campus needs; and

WHEREAS, two (2) bids were distributed to vendors, and one (1) bid was received and opened on Thursday, June 27, 2024; and

WHEREAS, the lowest responsible bidder and related information are presented below:

Cooper Electric Supply, LLC
315 Cranbury Half Acre Road
Cranbury, NJ 08512
Amount Year 1: \$48,468.32
Amount Year 2: \$51,055.94
Two-Year Total: \$99,524.26

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a two-year agreement and issue purchase orders in the amounts shown above to Cooper Electric Supply Company.

Michael DePinto
Director of Purchasing

RESOLUTION #4-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Somerset Hall 3rd Floor Office Alterations - Pay to Play

WHEREAS, the College requires alteration services be performed to the Somerset Hall third-floor office areas; and

WHEREAS, three (3) quotes were obtained with Lanyi & Tevald, Inc. presenting the College with the most favorable pricing; and

WHEREAS, funding for these services is available through the Chapter 12 capital funds reserved for Office Renovations; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Lanyi & Tevald, Inc.
6 Powder Horn Drive
Warren, NJ 07059
Amount: \$23,380.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Lanyi & Tevald, Inc.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

RESOLUTION #5-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Electrical Services for Electric Vehicle Charging Stations

WHEREAS, Raritan Valley Community College advertised for bids to provide all of the electrical services associated with the installation of six (6) electric vehicle charging stations; and

WHEREAS, thirty-nine (39) bids were distributed to vendors, and four (4) bids were received and opened on Thursday, August 1, 2024; and

WHEREAS, funding for these services is available from the Fiscal Year 2025 Facilities and Grounds operating budget; and

WHEREAS, JCP&L will reimburse the College with a percentage of the total outlay for all of the electrical services (labor and hardware) associated with the installation of six (6) electric vehicle charging stations through the JCP&L EV Driven Customer Program; and

WHEREAS, the lowest responsible bidder and related information are presented below:

<p>LJS Electric, Inc. 430 Commerce Boulevard Unit C Carlstadt, NJ 07072 <u>Amount: \$49,765.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue a purchase order as described above to LJS Electric, Inc.

Michael DePinto
Director of Purchasing

RESOLUTION #6-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Low Voltage Electrical Contracting 2024-2026

WHEREAS, Raritan Valley Community College advertised for bids for a new Low Voltage Electrical Service and Repairs contract for the period of July 1, 2024 through June 30, 2026; and

WHEREAS, eight (8) bid packages were distributed to vendors, and four (4) bids were received and opened on Wednesday, June 26, 2024; and

WHEREAS, the low bidder meeting all requirements and qualifications is:

<p>Sal Electric Co., Inc. 83 Fleet Street Jersey City, NJ 07306 <u>Amount Year 1: \$62,113.60</u> <u>Amount Year 2: \$65,475.55</u> <u>Two-Year Total: \$127,589.15</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a two-year agreement and issue a purchase order in the amount shown above to Sal Electric Co., Inc.

Michael DePinto,
Director of Purchasing

RESOLUTION #7-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: HVAC Preventive Maintenance and Repairs 2024-2026

WHEREAS, preventive maintenance services and repairs are required for the proper functioning of the many pieces of equipment that comprise the campus HVAC system; and

WHEREAS, it was decided to advertise for bids for HVAC Preventive Maintenance and Repair services for the two (2) year period of July 1, 2024 through June 30, 2026; and

WHEREAS, eleven (11) bid packages were distributed to vendors, and three (3) bids were received and opened on Thursday, June 27, 2024; and

WHEREAS, the low bidder meeting all requirements and qualifications is:

<p>Unitemp, Inc. 26 Worlds Fair Drive Unit D Somerset, NJ 08873 <u>Amount Year 1: \$129,550.00</u> <u>Amount Year 2: \$129,550.00</u> <u>Two-Year Total: \$259,100.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a two-year agreement and issue purchase orders in the amounts shown above to Unitemp, Inc.

Michael DePinto
Director of Purchasing

RESOLUTION #8-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Emergency Repairs and Replacement Equipment for Power Plant Chiller #2 – Pay to Play

WHEREAS, over the past few months, Powerhouse Chiller #2 has experienced frequent “Low Differential Oil Pressure” issues which have caused the unit to shut down repeatedly; and

WHEREAS, the Vice President for Facilities and Grounds declared this to be an emergency because if the affected unit completely fails, the resulting adverse impact on working conditions would be significant to both students and employees; and

WHEREAS, as a result, purchase orders were issued to Trane, Inc. for the emergency repair of the Chiller’s oil pump rotor (\$22,660.00) and the emergency replacement of a faulty condenser and chilled water flow switches (\$7,200.00); and

WHEREAS, in accordance with N.J.S.A. 18A: 64A-25.6, any purchase, contract, or agreement may be made, negotiated, or awarded by a county college without public advertising for bids, when an emergency affecting the health, safety, or welfare of occupants of college property requires the immediate delivery of the materials, or supplies, or the performance of the work required to rectify such conditions; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the Trane Company has entered into a contract with the OMNIA Partners cooperative purchasing organization (Contract #3341), of which RVCC is a member; and

WHEREAS, the funding for this work is available through the Chapter 12 capital funds allocated for Mechanical Systems Upgrades; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue emergency purchase orders to the following vendor:

<p>Trane, Inc. 19 Chapin Road Suite #200 Pine Brook, NJ 07058 Amount: \$29,860.00</p>
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Michael DePinto,
Director of Purchasing

RESOLUTION #9-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Furniture for Classroom and Dean Suite Renovations

WHEREAS, the purchase and installation of Steelcase and Sit on It Seating furniture is needed for the ongoing classroom and Dean suite renovation projects; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, Steelcase, Inc. has entered into a contract with the OMNIA Partners cooperative purchasing organization (Contract #2019.001899), of which RVCC is a member; and

WHEREAS, Sit on It Seating has entered into an agreement with the OMNIA Partners cooperative purchasing organization (Contract #R191803), of which RVCC is a member; and

WHEREAS, Dancker, LLC is an authorized distributor of Steelcase and Sit on It furniture; and

WHEREAS, funding for this purchase is available from the College's Fiscal Year 2025 Minor Capital funds; and

WHEREAS, a purchase order will be issued as follows:

<p>Dancker, LLC 291 Evans Way Somerville NJ 08876 <u>Total Amount: \$42,206.89</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Dancker, LLC.

Michael DePinto
Director of Purchasing

RESOLUTION #10-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Furniture for the Arts Building - Pay to Play

WHEREAS, the purchase and installation of Steelcase and Smith System furniture is needed for several areas in the Arts Building; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, Steelcase, Inc. has entered into an agreement with the State of New Jersey for Office, Lounge, and Systems Furniture (Contract #81639 – CDA #12Z05189); and

WHEREAS, Smith System has entered into an agreement with the OMNIA Partners cooperative purchasing organization (Contract #07-120), of which RVCC is a member; and

WHEREAS, Dancker, LLC is an authorized distributor of both Steelcase and Smith System furniture; and

WHEREAS, funding for this work is available from the 2024 Chapter 12 capital funds reserved for Arts Building Renovations; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been

no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Dancker, LLC 291 Evans Way Somerville NJ 08876 <u>Total Amount: \$31,155.23</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove to Dancker, LLC.

Michael DePinto
Director of Purchasing

RESOLUTION #11-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Office Furniture for Hunterdon Hall Room H-200 - Pay to Play

WHEREAS, the purchase and installation of Steelcase and Sit on It Seating furniture is needed for Hunterdon Hall Room H-200; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, Steelcase, Inc. has entered into an agreement with E&I Cooperative Services (E&I Contract #EI00140), of which RVCC is a member; and

WHEREAS, Sit on It Seating has entered into an agreement with the OMNIA Partners cooperative purchasing organization (Contract #R191803), of which RVCC is a member; and

WHEREAS, Dancker, LLC is an authorized distributor of Steelcase and Sit on It furniture; and

WHEREAS, funding for this work is available from the 2024 Chapter 12 capital funds reserved for Office Renovations; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Dancker, LLC
291 Evans Way
Somerville NJ 08876
Total Amount: \$23,865.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Dancker, LLC.

Michael DePinto
Director of Purchasing

RESOLUTION #12-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Maintenance of the Athletic Fields 2024-2025 - Pay to Play

WHEREAS, Raritan Valley Community College requires maintenance services be performed to the Athletic fields for the period of July 1, 2024 through June 30, 2025; and

WHEREAS, three (3) quotes were requested with TruGreen, L.P. presenting the College with the most favorable pricing; and

WHEREAS, these maintenance services include lawn service, lime application, Fall and Spring slit seeding, top dressing, geese management, and grub control for the Baseball, Soccer, Softball, and Practice fields; and

WHEREAS, funding for these services is available from the Fiscal Year 2025 Facilities and Grounds operating budget; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

TruGreen, L.P.
117 Corporate Boulevard
South Plainfield, NJ 07080
Amount: \$36,287.98

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to TruGreen, L.P.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

Title: Office Supplies 2024-2026

WHEREAS, the College requires the purchase of Office Supplies for normal daily operations; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the Somerset County Cooperative Pricing System (New Jersey State Approved Purchasing System #2SOCCP) has awarded a two (2) year contract for Office Supplies to W.B. Mason via Contract #CC-0001-24; and

WHEREAS, a purchase order will be issued as follows:

<p>W.B. Mason Co., Inc. 21 Commerce Drive Cranbury, NJ 08512 <u>Estimated Fiscal Year 2025 Amount: \$140,000.00</u> <u>Estimated Fiscal Year 2026 Amount: \$140,000.00</u> <u>Estimated Two-Year Total Amount: \$280,000.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove to W.B. Mason, Co., Inc. for the period June 1, 2024 through May 31, 2026.

Michael DePinto
Director of Purchasing

Title: Cosmetology Equipment and Supplies 2024-2025 - Pay to Play

WHEREAS, the Cosmetology program requires the purchase of the appropriate equipment and supplies needed to ensure that students are provided with the tools necessary to properly navigate both the Cosmetology and Esthetics curriculums; and

WHEREAS, Raritan Valley Community College spent \$46,405.21 with The Burmax Company during the Fiscal Year 2024; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

The Burmax Company, Inc.
28 Barretts Avenue
Holtsville, NY 11742
Amount: Not to Exceed \$41,500.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

RESOLUTION #17-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Cosmetology Equipment and Supplies 2024-2025 - Pay to Play

WHEREAS, the Cosmetology program requires the purchase of the appropriate equipment and supplies needed to ensure that students are provided with the tools necessary to properly navigate both the Cosmetology and Esthetics curriculums; and

WHEREAS, Raritan Valley Community College has spent \$10,097.75 with Cengage Learning during Fiscal Year 2025; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

Cengage Learning, Inc.
10650 Toebben Drive
Independence, KY 41051
Amount: Not to Exceed \$41,500.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

RESOLUTION #18-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Cosmetology Student Kits 2024-2025

WHEREAS, Raritan Valley Community College advertised for bids for the purchase of custom kits needed to ensure that Cosmetology and Esthetics students are provided with the tools necessary to complete the MUSE Beauty Pro certification requirements; and

WHEREAS, all products and supplies contained in these student kits must be certified by MUSE Beauty Pro for the proper completion of the certification requirements; and

WHEREAS, bidders were asked to submit unit pricing for each of the three (3) types of custom student kits that are purchased for the Cosmetology and Esthetics programs; and

WHEREAS, proposals were based on the estimated number of each kit, which was provided by the RVCC Director of Beauty Professional Programs; and

WHEREAS, bidders were advised that the actual number of each type of kit purchased may vary based on the needs of each program; and

WHEREAS, five (5) bids were distributed to vendors, and two (2) bids were received and opened on Wednesday, June 26, 2024; and

WHEREAS, the lowest responsible bidder and related information are presented below:

<p>MUSE Beauty Pro 762 Clementine Street San Francisco, CA 94103 <u>Amount: \$40,776.00</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into a contract and issue purchase orders as described above to MUSE Beauty Pro.

Michael DePinto
Director of Purchasing

RESOLUTION #19-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Automotive Tool Sets - Pay to Play

WHEREAS, the Automotive Technology program requires the purchase of thirty-six (36) tool sets to ensure that students are provided with the instruments necessary to navigate the curriculum properly; and

WHEREAS, three (3) quotes were requested (two quotes were received, and one vendor did not respond), with Eppy's Tool and Equipment Warehouse presenting the College with the most favorable pricing; and

WHEREAS, funding for these tool sets is available from the Fiscal Year 2025 Automotive Technology operating budget; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Eppy's Tool and Equipment Warehouse, Inc. 809 East 42nd Street Brooklyn, NY 11210 <u>Amount: \$30,265.20</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Eppy's Tool and Equipment Warehouse, Inc.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

RESOLUTION #20-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Adult Learner and Workforce Training Strategy and Communications

WHEREAS, Raritan Valley Community College, in an effort to attract adult learners (Age 25 or older), particularly those with some college experience and no degree, and those needing a credential or degree to elevate their careers, is contracting for a comprehensive digital marketing campaign targeting this unique group; and

WHEREAS, the differentiation between this specialized campaign and the traditional high school student campaign is substantial; and

WHEREAS, all creative, targeting, platforms, and messaging will be specific to this group; and

WHEREAS, this cohort has been identified by College executives as important to the growth of the institution and one that needs specific outreach; and

WHEREAS, these services are considered professional services and therefore exempt from public bidding in accordance with N.J.S.A. 18A:64A-25.5(a) (1); and

WHEREAS, while the purchase order for these services will be charged to the Fiscal Year 2025 Marketing and Publicity operating budget, these services will ultimately be supported by the Funded Strategic Initiatives (President’s Innovation Fund) that the Board of Trustees approved on June 4, 2024, via Resolution #186-FY24; and

WHEREAS, a purchase order will be issued as follows:

<p>FastForward Digital, LLC eDesign Interactive 163 Madison Avenue Suite 220-5 Morristown, NJ 07960 Six-Month Total: \$65,000.00</p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into an agreement for the six (6) month period of July 1, 2024, through December 31, 2024, and issue a purchase order as described hereinabove to FastForward Digital, LLC.

Michael DePinto
Director of Purchasing

RESOLUTION #21-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Technical Support Services for the RVCC Public Website 2024-2025 – Pay to Play

WHEREAS, the Board of Trustees of Raritan Valley Community College authorized technical support services for the College’s public website via Resolution #202-FY23; and

WHEREAS, there is a continuing need for technical support for the website including security updates, strategic consulting, creative design, CMS custom development, HTML or CSS edits, and PHP and JavaScript development; and

WHEREAS, David DiGiovanni, LLC, a website development firm with expertise in the Drupal operating system, has been providing high quality, 24-7 technical website support and has made improvements to the security, analytics, and user experience; and

WHEREAS, funding is available in the Fiscal Year 2025 Public Relations Operating Budget to support these technical website support services; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey’s Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

David DiGiovanni, LLC
703 Weaver Circle
Kalamazoo, MI 49006
Amount: \$24,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into an agreement for the twelve-month period of July 1, 2024 through June 30, 2025 and issue a purchase order as described hereinabove to David DiGiovanni, LLC; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

RESOLUTION #22-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024
Title: Telephone Services Agreement 2024-2025

WHEREAS, Raritan Valley Community College requires telephone services for the period of September 1, 2024 through August 31, 2025; and

WHEREAS, N.J.S.A 18A:64A-25.5a(8) provides exceptions to the requirement for advertising for the supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities, in accordance with tariffs and schedules of charges made, charged or exacted, filed with said board; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by national or regional cooperatives or other states which were competitively bid; and

WHEREAS, Ring Central, Inc. (formerly Mitel) has entered into an agreement with the Sourcewell purchasing cooperative (Contract #120122-RNG), of which RVCC is a member; and

WHEREAS, Ring Central has presented the College with a proposal in which they agree to maintain the current rate of approximately \$17,000.00 per month; and

WHEREAS, funding for these services will be made available through the Fiscal Year 2025 and Fiscal Year 2026 Internal Services operating budgets; and

WHEREAS, a purchase order will be issued as follows:

Ring Central, Inc. (Formerly Mitel)
20 Davis Drive
Belmont, CA 94002
Monthly Amount Not to Exceed: \$17,000.00 per Month
Total One-Year Amount Not to Exceed: \$204,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to enter into an agreement for the one-year period of September 1, 2024 through August 31, 2025 and issue purchase orders as described hereinabove to Ring Central, Inc.

Michael DePinto
Director of Purchasing

RESOLUTION #23-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

**Title: Annual License and Support Agreement for VMware Virtualization Server Software
2024-2025 - Pay to Play (REVISED - New Vendor)**

WHEREAS, the Board of Trustees of Raritan Valley Community College authorized the renewal of the VMware Server Virtualization Software License and Support agreement for the period of July 1, 2024 through June 30, 2025 from Carahsoft Technology Corp. for \$32,659.20, via Resolution #214-FY24; and

WHEREAS, Carahsoft Technology informed the College that they no longer held the NJEDge technology purchasing consortium agreement for the licensing and support of the VMware Virtualization Server Software; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the licensing and support of the VMware Virtualization Server Software is available through the NJEDge.net technology purchasing consortium, administered by Software House International (SHI) via Contract #269EMCPS-21-001-EM-SHI; and

WHEREAS, NJEDge.net is a non-profit technology purchasing consortium of academic and research institutions in New Jersey of which RVCC is a member; and

WHEREAS, funding for this agreement is available from the Fiscal Year 2025 Technology Services operating budget; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>Software House International (SHI) 290 Davidson Avenue Somerset, NJ 08873 <u>Amount:</u> \$28,647.36</p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to Software House International for the period of July 1, 2024 through June 30, 2025.

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto
Director of Purchasing

RESOLUTION #24-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Verizon Wireless Devices and Services 2024-2025

WHEREAS, the use of cell phones, tablets, and portable wireless hotspot devices is needed to facilitate communication for the efficient operation of College business; and

WHEREAS, these devices are primarily utilized by the RVCC Executive Staff, Administrative Staff, Facilities, Security, and Technology Services to support them with their daily responsibilities; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9, a county college without advertising for bids, may purchase any materials, supplies, goods, services or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Verizon Wireless is under contract with the NASPO ValuePoint cooperative purchasing program, of which the State of New Jersey is a member (Contract #22-TELE-05441); and

WHEREAS, funding for these services is available from the Fiscal Year 2025 Internal Services operating budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described above to Verizon Wireless in an amount not to exceed \$70,000.00 for Fiscal Year 2025.

Michael DePinto
Director of Purchasing

RESOLUTION #25-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Annual Subscription and Support Agreement for Zoom Video Conferencing 2024-2025 (REVISED - Contract Increase)

WHEREAS, the Board of Trustees of Raritan Valley Community College authorized the renewal of the annual Zoom Educational Site license agreement in the amount of \$29,696.40 for the period of July 21, 2024 through July 20, 2025, via Resolution #217-FY24; and

WHEREAS, after the June 25, 2024 meeting, it was discovered that two (2) additional license items needed to be added to the agreement; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by national or regional cooperatives or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, the purchase of the Zoom Educational Site License is available through the NJEDge.net technology purchasing consortium, administered by Zoom Video Communications, Inc. via Contract #EMLAS-18-004; and

WHEREAS, NJEDge.net is a non-profit technology consortium of academic and research institutions in New Jersey of which RVCC is a member; and

WHEREAS, funding for these additional license items is available from the Fiscal Year 2025 Technology Services operating budget; and

WHEREAS, an increase to the purchase order will be issued as follows:

<p>Zoom Video Communications, Inc. 55 Almaden Boulevard 6th Floor San Jose, CA 95113 <u>Purchase Order Increase Amount: \$898.20</u> <u>Revised Purchase Order Amount: \$30,594.60</u></p>

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to increase the purchase order amount to Zoom Video Communications, Inc. in the amount shown above. The new purchase order amount will be \$30,594.60.

Michael DePinto
Director of Purchasing

RESOLUTION #26-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Self-Service Modern Campus Platform 2024-2025 – Pay to Play

WHEREAS, students, faculty, and staff depend on reliable online services and information; and

WHEREAS, the Board of Trustees authorized the selection of the OneCampus modern campus platform system from The rSmart Group, via Resolution #128-2018; and

WHEREAS, The rSmart Group has since been acquired by TransACT Communications; and

WHEREAS, this tool is used by students, faculty, and staff for functions such as course search and registration, roster information, grade entry, time entry, and messaging; and

WHEREAS, utilization of the OneCampus system has been very successful since its implementation four years ago; and

WHEREAS, TransACT Communications has provided documentation indicating that it is the sole source provider for the OneCampus self-service modern platform system; and

WHEREAS, funding for this agreement is available from the Fiscal Year 2025 Technology Services operating budget; and

WHEREAS, the Director of Purchasing has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, such award of contract shall be made in compliance with New Jersey's Pay to Play Law as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the following company has completed and submitted a Business Entity Disclosure Certification for the period of July 1, 2024 through June 30, 2025, which certifies that there have been no reportable contributions to a political party, candidate committee or individual candidate in Hunterdon or Somerset Counties in the previous one-year, and will not make any reportable contributions over the next one-year:

<p>TransACT Communications, LLC DBA The rSmart Group 5105 200th Street SW Suite 200 Lynnwood, MA 98036 <u>Amount: \$36,900.00</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue a purchase order as described hereinabove to TransACT Communications for the twelve-month period of September 1, 2024 through August 31, 2025; and

BE IT FURTHER RESOLVED, that the Determination of Value Certification be placed on file with this Resolution.

Michael DePinto,
Director of Purchasing

RESOLUTION #27-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Replacement Desktop Computers for the Testing Center

WHEREAS, the purchase of seventy (70) Dell OptiPlex 7020 Small Form Factor computers is needed to replace the existing computers found in the Testing Center; and

WHEREAS, the software for the curricula in many academic departments depends on up-to-date, flexible, and reliable computer equipment in the Testing Center; and

WHEREAS, appropriate equipment is required to provide students with access to software used for administering tests, and to provide access to our data network and the Internet; and

WHEREAS, the existing computers in the Testing Center are more than five (5) years old and are at the end of their useful lives; and

WHEREAS, these computers are fully compatible with the existing campus equipment; and

WHEREAS, three (3) quotes were obtained, with Dell presenting the College with the most favorable pricing; and

WHEREAS, P.L. 2011, c.139 permits all governmental agencies including County Colleges to utilize contracts awarded by consortiums, national or regional cooperatives, or other states which were competitively bid; and

WHEREAS, Board Resolution #107-2013, dated August 20, 2013, authorized the use of such cooperative contracts; and

WHEREAS, Dell has entered into an agreement with the OMNIA Partners cooperative purchasing organization (Contract #01-143), of which RVCC is a member; and

WHEREAS, funding for this purchase is available from the College's Fiscal Year 2025 Minor Capital Technology funds; and

WHEREAS, a purchase order will be issued as follows:

<p>Dell Marketing L.P. 1 Dell Way Round Rock, TX 78682-0001 <u>Amount: \$51,867.90</u></p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director of Purchasing to issue purchase orders as described hereinabove to Dell Marketing L.P.

Michael DePinto
Director of Purchasing

RESOLUTION #28-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Replacement Laptop Computers for RVCC Faculty and Staff

WHEREAS, the purchase of thirty-two (32) Dell XPS 15 and sixteen (16) Dell XPS 13 laptop computers is needed to replace the existing computers used by faculty and staff; and

WHEREAS, the software for curricula in many academic departments depends on up-to-date, flexible, reliable computer equipment; and

WHEREAS, appropriate equipment is required to provide staff with access to software used for administration, and to provide access to our data network and the Internet; and

WHEREAS, the existing computers are more than five (5) years old and are at the end of their useful lives; and

WHEREAS, these computers are fully compatible with the existing campus equipment; and

WHEREAS, three (3) quotes were obtained, with Dell presenting the College with the most favorable proposal; and

WHEREAS, in accordance with N.J.S.A. 18A:64A-25.9, a county college without advertising for bids, may purchase any materials, supplies, good, services or equipment pursuant to a contract for such items entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Dell is under contract with the NASPO ValuePoint cooperative purchasing program of which the State of New Jersey is a member (Contract #24-TELE-71883); and

WHEREAS, funding for this purchase is available from the College's Fiscal Year 2025 Minor Capital Technology funds; and

WHEREAS, a purchase order will be issued as follows:

<p>Dell Marketing L.P. 1 Dell Way Round Rock, TX 78682-0001 <u>Amount:</u> \$98,251.36</p>
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Raritan Valley Community College authorizes the Director Purchasing to issue a purchase order as described hereinabove to Dell Marketing L.P.

Michael DePinto
Director of Purchasing

RESOLUTION #29-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Acceptance of Perkins Career & Technology Education Grant Funds

WHEREAS, Raritan Valley Community College is committed to providing quality occupational programs and ensuring access to these programs for all students; and

WHEREAS, the purpose of the Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 is to develop more fully the academic and career and technical skills of postsecondary students enrolled in CTE by –

- (a) Developing and assisting students in meeting high standards, integrating academic and career and technical instruction;
- (b) Linking secondary and postsecondary education, increasing state and local flexibility, collecting and disseminating research and information on best practices;
- (c) Providing technical assistance and professional development, supporting partnerships among diverse stakeholders, and providing individuals with the knowledge and skills to keep the U.S. competitive; and

WHEREAS, the Board of Trustees has determined that funding for these project activities will enhance the quality of the College's educational offerings; and

WHEREAS, the Raritan Valley Community College Board of Trustees hereby accepts the application for Perkins Career and Technology Education federal grant funds of \$520,997 and rural grant funds of \$65,514 starting on July 1, 2024 and ending on June 30, 2025; and

WHEREAS, a formal acceptance of the Grant allocation by Board Resolution is required;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Raritan Valley Community College approves the acceptance of Perkins Career and Technology Education and further authorizes Dr. Michael McDonough, President of the College, to approve the Perkins Grant, including all general assurances, and certifications and any amendments thereto.

B. Strategy and Vision Committee

Earlier in the day, the Committee met and approved the April 30, 2024 and June 25, 2024 minutes. Trustees Adam Shain and Juan Torres respectfully abstained from voting on both sets of minutes. Committee Chair Adam Shain shared that new member, Trustee Nicholas Gallo, was introduced to the Committee. The President and Provost Karen Bearce gave updates from All College Day. Provost Bearce discussed, in detail, the five phases of developing a new five-year strategic plan for Raritan Valley Community College. The Strategic Planning Committee will be co-chaired by Trustee Michael Goldberg and Professor Christine Chynoweth. The Strategic Plan should be completed by late Spring of 2025.

C. Educational Programs and Services Committee

Trustee James Von Schilling presented Consent Agenda Resolutions #30-FY25 through #32-FY25. The above-stated resolutions were moved by Trustee Von Schilling, seconded by Trustee Margaret Sullivan, and approved by voice vote.

RESOLUTION #30-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024
Human Resources Action Report for August 27, 2024

1. New Hire- Administrator

The following individuals are recommended for the indicated Administrator position at the salary specified:

Name	Title	Salary	Department	Start date
*Darren Smith	Executive Director of Institutional Effectiveness	\$126,000	Academic Affairs	9/16/24
**Jessi Stewart	Nursing Simulation & Skills Lab Coordinator	\$63,304	Nursing	8/19/24

*Budget Code 100-3345-5010-20/new

**Budget Code 100-3170-5010-10/replacing L Lamperti

2. Status Change- Administrator

The following reflect recommended changes for the indicated Administrator position at the annualized salary specified:

Name	Title	Salary	Department	Effective Date
*Diana Dieckmann	Academic Scheduling Manager	\$66,675	Academic Affairs	7/1/24
**Brian Williams	Assistant Director of Advising	\$70,701	Advising & Transfer Services	8/16/24

*Salary includes, reclass of 10% plus contractual increase of 3.5% reappointed resolution of June 25, 2024.

**100-3520-5010-50/replacing A. Faschan

3. New Hire- Support Staff

The following individuals are recommended for the indicated Support Staff position at the salary specified:

Name	Title	Salary	Department	Start date
*Janet Brady	Payroll & Accounting Specialist	\$56,400	Budget & Finance	7/1/24
**Jonathan Kandl	General Service Worker	\$39,115	Purchasing & Contracts	8/1/24

*Budget code 100-4100-5310-60/new

**Budget code 100-4700-5310-60/replacing J. Seas

4. Retirements

The following reflects an employee who has retired from the College:

Name	Title	Department	Effective Date
Charlie Strozeski	Internal Services Aide	Purchasing & Contracts	7/31/24

RESOLUTION #31-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Appointment, Full-Time Tenure-Track AY 2024-2025 Faculty

BE IT RESOLVED, that at the recommendation of the President, the following full-time tenure-track faculty appointments be approved for AY 2024-2025.

Name	Title	Department	Start Date	Salary
*Jeffrey McConnell	Instructor-Visual Arts/Image & Print Technology	Arts & Design	9/1/24	\$67,603
**Kaitlin Tonti	Instructor-English	English	9/1/24	\$67,603

*Budget Code 100-3150-5140-10/new

**Budget Code 100-3130-5140-10/replacing A. Manno

RESOLUTION #32-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Reappointment, Full-Time Non-Tenure-Track AY 2024-2025 Faculty

BE IT RESOLVED, that at the recommendation of the President, the following full-time non-tenure-track faculty appointment be approved for AY 2024-2025.

Name	Title	Department	Start Date	Salary
*Aleksandr Krolik	Instructor- General Mathematics	Math & Computer Science	9/1/24	\$67,603

*Budget Code 100-3160-5140-10/replacing L. Kowski

Committee Chair James Von Schilling then reported that earlier in the day, new member, Trustee Nicholas Gallo, was introduced to the Committee. President McDonough shared a Fall enrollment update. As of August 27, 2024, Fall enrollment is down .9% equating to 53 students. The President acknowledged Provost Bearce and VP Fredericks and their teams for their diligent work. The Committee also discussed dual enrollment.

D. Governance, Policy, and President Evaluation Committee

Committee Chair Caren Bateman reported that the Campus Safety Report for the period June 19 – August 13, 2024, was discussed by the Committee and was provided to the full Board of Trustees via SharePoint.

Board of Trustees Chair Christodoulou then presented the following resolution honoring Alumni Representative, Mark Negrón's service to the Board of Trustees:

RESOLUTION #33-FY25 BOARD OF TRUSTEES MEETING AUGUST 27, 2024

Title: Appreciation of Service: Mark Negrón, Alumni Representative to the Board of Trustees

WHEREAS, Mark Negron was elected by his peers and served as Alumni Representative to the Board of Trustees of Raritan Valley Community College for the 2023/2024 term; and

WHEREAS, Mr. Negron has concluded his service on the Board of Trustees of Raritan Valley Community College where he has served with dedication and distinction; and

WHEREAS, Mr. Negron served on the Board of Trustees Educational Programs and Services Committee and his ideas and suggestions enhanced educational opportunities for students and services to the community; and

WHEREAS, during his tenure, the College has made a number of advancements, including a new, integrated student services center that provides a seamless student experience and a new “face” for the College entrance; and a dynamic addition to the state-of-the-art Workforce Training Center; and

WHEREAS, Mark Negron has supported the College’s reputation as one of the most “green” colleges in the United States and has endorsed Raritan Valley Community College’s efforts in the field of service learning; and

WHEREAS, Mr. Negron helped the College work through challenging times and uncertainties while protecting the educational mission and dedication to the community of learners and providing a safe path forward for students and a safe workplace for faculty and staff in a time of unprecedented disruption; and

WHEREAS, Mr. Negron is a highly respected member of the College community and is a valued colleague and friend to Raritan Valley Community College;

NOW, THEREFORE, BE IT RESOLVED, that the RVCC Board of Trustees, President Michael J. McDonough, and the members of the College community, extend their deepest gratitude and best wishes to Mark, and wish him well in all of his endeavors, and look forward to his continued contributions to RVCC in the future.

Resolution #33-FY25 was moved by Trustee Bateman, seconded by Trustee Jinks, and approved unanimously by voice vote. On behalf of the Board of Trustees, President McDonough, and the College community, Chair Christodoulou expressed his appreciation to Trustee Negron for his contributions to the Board and the College community and further wished him well in his future endeavors.

Trustee Bateman also shared that earlier in the day, the Committee discussed the upcoming Board Self-Evaluation process. The President shared a fall enrollment update again recognizing Provost Karen Bearce and Vice President of Student Affairs, Jason Fredericks and their teams for their remarkable performance during a difficult year. The President also gave an FY24 and FY25 budget update.

V. Old/New Business

VI. Public Questions/Comments

Chair Christodoulou read the following statement into record:

“The Board will take any comments from the public at this time. The Board will not respond to comments made and speakers are limited to two minutes.”

There was no public comment.

VII. Adjournment

There being no further business to bring before the Board, the Regular Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Annette LaCanna
Manager, Executive Office and
Secretary to the RVCC Board of Trustees